



**Plano Parkway Estates
Homeowners' Association**

Hi Neighbor:

Welcome to Parkway Estates! We would like to introduce you as a new neighbor by including an article in our neighborhood newsletter. In order to write a somewhat interesting welcome article, some questions appear below to aid in this effort. Or, if you prefer providing other information that you think might be of interest regarding your family (or household) and move experience, that would be great!

If you don't mind filling out this form, you can either fax it back to me, stop by and put it in my mailbox, or drop it in the mail. My address is listed below. If you prefer email, you can send this information (or whatever you think might be interesting) via email instead of returning this form.

Thanks in advance for your input and **welcome to Parkway Estates!** *By the way, be sure to check out our website: www.parkwayestates.org where you can download and/or review our "new resident packet" (go to the MISC page) as well as view a sample of our newsletters.*

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The following questions are included to enable us to write an introduction/welcome article in our neighborhood newsletter..., we're hoping to write something more interesting than person X moved to address Y.

Name: _____ Address: _____

When did you move into your home in Parkway Estates? (MM/YY): _____

What attracted you to Plano or to this neighborhood? _____

Does your family have any interests or hobbies you'd like to share? _____

Additional comments? ... or anything about your move or getting settled in? _____

We sometimes include pictures of new residents in our newsletter. Do you have a picture of your family that could be emailed to us for the newsletter? Yes _____ No _____ If yes, you can send the picture to connie@graphicservices.com.

Your eMail address(s): _____

Thanks . . . and Welcome to Parkway Estates





Plano Parkway Estates
Homeowners Association

Information about the Annual Directory ... and why pay an annual neighborhood association membership fee?

Annual Directory

Each year, to help ensure that the annual neighborhood Directory is as complete and as accurate as possible, current information from our Annual Directory database is printed and mailed to all Parkway Estates residents. (This mailing is also referred to as the Directory Validation form). When you receive your Directory Validation form, please take a moment to review the information for accuracy, and correct whatever is wrong, add whatever is missing, and make whatever comments or suggestions you may have. *If you are new to the neighborhood and your form is addressed to the previous resident, go ahead and cross out the old information and add your information.* It doesn't matter if you own your home or if you are renting ... we would still like you to fill out and return the Directory Validation form.

Emergency Contact Information

On the Directory Validation form, there is a spot for entering an emergency contact phone number. If you have not already provided this information, please do so. One recent example of how this could have helped is as follows:

Actual Example: A neighbor left town early on a Saturday morning which also happened to be the beginning of school break; their sprinkler system came on and one of the zones got stuck in the on position. After one full day had passed (over 24 hours) and the sprinkler was still running, one neighbor attempted to locate an emergency contact, hoping that someone knew how to get in touch with the owners or who may have had a key to the house so the sprinkler system could be turned off. (Waiting until the owners returned from vacation meant that the sprinklers would have been on continuously for eight or nine days). In this particular situation, no emergency contact could be found so the City of Plano was called and they subsequently came out and turned the water off at the street.

Other emergencies can occur such as fires, burglary, suspicious activity, water pipes bursting, etc. Specifying an emergency contact could prevent extensive damage and costs from being incurred if something unexpected happens. Your emergency contact could be a cell phone number, office phone or phone number of a neighbor or friend who has a key to your home.

Homeowner Association Membership Dues

For those who may be new to the idea of belonging to or supporting a "Homeowner Association" ... or who may have a problem with the concept of "paying dues" for *anything*, it may help to understand that in order to maintain proper safety and communication throughout the neighborhood, some costs are incurred; and members of the neighborhood Board of Directors work hard to keep these costs as low as possible. In fact, this neighborhood was established in the early 1980s and *the amount of the annual Homeowner Association membership dues has NOT increased, even though maintenance-related costs continue to go up.*

A couple of side benefits from having an active Homeowner Association are the positive effects on property values, ongoing communication informing residents of what is happening in and around the neighborhood, and the good friendships that develop as people in the neighborhood get to know one another.

Why Pay the Annual Homeowner Association Membership Dues?

Only residents who pay their annual Homeowner Association membership dues will enjoy the following benefits:

- 1) **Neighborhood Newsletter;** Our neighborhood newsletter is content rich, containing useful information that is also informative. The newsletter

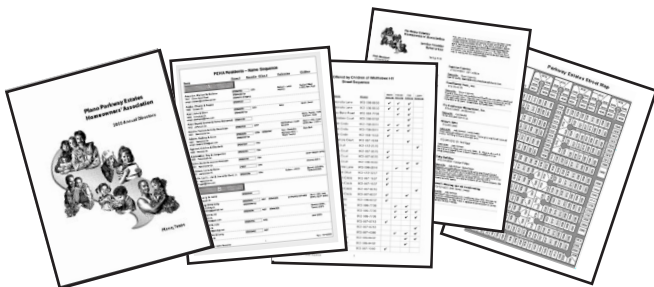
is distributed to all residents who pay their annual Homeowner Association membership dues. In addition to this, a recent issue of the newsletter is contained in the “new resident packet” in order to give new residents an idea of what an actual newsletter looks like.

If you are new to the neighborhood and have not received a “new resident packet”, you can contact Connie Kouba (connie@graphicservices.com), phone: 972-612-8686.

2) Special Activities; Though many activities are available in the neighborhood, the most popular activity for members of the Homeowner Association is the annual neighborhood Garage Sale. There is no cost for this event, participants display their own items in their garage and get to keep all the money from items sold, and the Homeowner Association takes care of all the advertising. Plus, a neighborhood garage sale has a tendency to draw more shoppers than individual garage sales.

During this event, large banners are displayed at each of the two main entrances (at Coit Rd./Cross Bend Rd. and Coit Rd./Wyeth Dr.) and maps may be made available for the shoppers so they can easily see which homes are participating in the garage sale.

3) Annual Neighborhood Directory; In addition to containing the types of information normally found in a “directory” (i.e., list of residents by name and also by street), our neighborhood directory contains lots of useful information such as a list of recommended service providers (also referred to as the Service Provider Referral List), emergency contact information, list of neighborhood children who are interested in providing pet sitting, baby sitting, house sitting and lawn mowing services, information explaining the sirens that you hear on Wednesdays at noon, how to stop door-to-door solicitation (a “no solicitation sign” is included that you can hang on your door), information on identity theft (what to do if you become a victim of identity theft and steps that can be taken to avoid becoming a victim), maps of the neighborhood, and lots more useful information.



Service Provider Referral List

One of the most popular benefits for Homeowner Association members is the Service Provider Referral List, which appears in the Annual Directory.

What makes this list so valuable is that businesses cannot “buy” their way onto this list. They must earn their way onto the list by providing outstanding products and/or services within the neighborhood ... and then, only neighbors can recommend that a particular business be added.

Even though an updated list is published each year in the Annual Directory, updates can be submitted at any time throughout the year.

4) Neighborhood Email Distribution List; A number of emails get issued throughout the year whenever any type of crime is reported in or near our neighborhood, or when time-sensitive neighborhood-related communication is necessary. Notifications of neighborhood-related activities are also issued, such as dates and details of the neighborhood Garage Sale, neighborhood potlucks, etc.

You can choose to have your email address published in the Annual Directory and also included on the secure neighborhood email distribution list, or if you prefer, your email address can be included on the email distribution list but excluded from the Directory.

Email addresses are treated confidentially and will not be given away or sold to anyone under any circumstances.

5) Email Alerts; Emails are occasionally issued whenever an adult, child or pet is determined to be missing, when personal property is lost or found, whenever a family has special needs or seeks special information from fellow neighbors, etc. These alerts have been known to turn a crisis situation into a happy ending.

6) Other Benefits; Only dues-paying members will be informed of additional benefits as they become available.

To simplify the process of collecting the annual Homeowner Association membership dues of \$55 per household, you can enclose a check (made payable to PEHA) along with your updated Directory Validation form or you can pay online at www.parkwaystates.org with a credit card or paypal. You can also submit the membership form information online. This keeps the process easy for everyone, it enables the information for the Directory to be collected and validated, and the annual membership dues get collected in one quick easy step. 😊

Website:

Feel free to browse the various pages of our website.

- **Upcoming events** are posted on the HOME page of the website
- A sample issue of our **newsletter** can be viewed (see NEWSLETTER page of the website)
- **Benefits of membership** and an **overview of activities** are listed on the MEMBERSHIP INFO page
- MEMBERSHIP
 - To become a member of our Homeowners Association, simply go to the MEMBERSHIP INFO page and click on MEMBERSHIP FORM
 - Annual dues can be paid online via credit card or paypal; or a membership form can be printed and mailed to the address that appears at the bottom of the membership form
- Our **Photo Gallery** contains lots of pictures (see PHOTOS page)
- Be sure to checkout the YARD OF THE MONTH page for information on our **Good Neighbor Yard-of-the-Month program** (sponsored by Calloway's Nursery) ... and if you become a member of our homeowners association, you will be able to download a coupon from Calloway's Nursery